

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF INDUSTRIES**

**APPLICATION FORM FOR PROVISIONAL REGISTRATION AS SMALL SCALE  
INDUSTRIES  
(TO BE FILLED IN DUPLICATE)**

**INSTRUCTIONS**

1. Write/ type in block (capital) letters
2. Fill up whichever is applicable
3. Use English alphabets/ Arabic Numbers while filling up blocks (to help computerisation). Leave one blank after each word
4. While filling the form, use the following procedure: -
  - i. Name of the unit e.g., KAMAL ENTERPRISES / G.K. ENTERPRISES

K	A	M	A	L		E	N	T	E	R	P	R	I	S	E	S			
---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	---	--	--	--

G	K		E	N	T	E	R	P	R	I	S	E	S						
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II. PIN Code: e.g., 110041

1	1	0	0	4	1
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III Date e.g., 23<sup>rd</sup> June, 1959

2	3	0	6	5	9
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IV. Quantity (KG) e.g., 90 Kg

0	0	0	0	9	0
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V. Amount (Rs in thousands) e.g., Rs. 5000/-

0	0	0	5
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VI. Fill up appropriate codes in the blocks wherever applicable

Example 1 :    Yes-1, No-2, NA -3  
                  If NA fill up -3

3
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Example 2 :    Category: SSI-1, Anc-2,  
                  Tiny -3, SSSBE-4, EOU-5  
                  If Tiny fill up -3

3
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5. Block/ Boxes marked ( \*) are to be filled by office.
6. Applicant should sign all copies.

Abbreviations used:

SSI     : Small Scale Industries  
ANC    : Ancillary Industrial Undertaking  
SSSBE  : Small Scale Service and Business Enterprise  
TINY    : Tiny Enterprise  
EOU    : Export Oriented Unit  
NA     : Not Applicable

# FORM

1. Name of Unit/ Applicant:


2. Address for communication .


TEL:

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PIN:

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3 Category of Unit:

SSI-1    ANC-2    SSSBE-3

TINY-4

EOU-5

4. Location:

Place / Town.

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Tehsil / Taluk

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District.

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State.

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5. Type or organisation:

Proprietary-1, Partnership-2, Pvt. Company-3, Cooperative-4, Others-5

6. Nature of activity:

Manufacturing / assembling (01)

Processing (02)

Job Work (04)

Repairing/ Servicing (08)

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Note: For any combination of activities, add the respective codes to get the required code.

7. Main items of manufacture/ activities

i. Name:

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Code:

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ii. Name:

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Code:

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iii. Name:

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Code:

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iv. Name:

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Code:

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v. Name:

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Code:

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8. Investment in Fixed assets (Rs. In '000)

i. Land

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ii. Building

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iii. Plant & Machinery

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iv. Other fixed asset

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Total

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9. Investment in Plant & Machinery (Original value Rs. In '000)

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Note: *Should exclude items whose value is not taken into account while computing the investment. Please enclose project profile in case value of investment in Plant & Machinery exceeds Rs. 40 lacs*

10. Power Load      HP

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(1 HP = 0.795 KW      KW

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11. Employment:

i. Managerial & Office staff

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ii. Supervisory and workers

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12. Date of commence of production (Estimated)

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Date:

Signature of applicant  
(Authorised Person)

Name of Proprietor/ Partner/ Managing Director